

THE LOUISIANA BOARD OF EXAMINERS OF
CERTIFIED SHORTHAND REPORTERS

BOARD MEETING MINUTES

Pursuant to notice, the meeting was called to order at 1:00 P.M., Friday, September 2, 2016, at the Benson Tower, Suite 739, 1450 Poydras Street, New Orleans, Louisiana, with a quorum present.

PRESENT:

Judge Paul Bonin, Chairman
Vincent Borrello, Jr., Secretary
Laura Putnam
Suzette Magee
Milton Donegan, Jr.
Kimya Holmes
May Dunn
John Andressen

Vickie Nguyen, Administrator

David Marcello, CSR Board Attorney
Leonard Levenson, CSR Board Investigative Counsel
Christian Helmke, CSR Board Investigative Counsel

ABSENT:

Elizabeth Methvin

I. PRELIMINARIES

- A. Call to Order**
- B. Pledge of allegiance**
- C. Roll Call**
- D. Approval of Minutes of April 29, 2016**

Judge Bonin asked for a motion to approve the Minutes of the April 29, 2016 Board Meeting. Ms. Magee moved, which was seconded by Ms. Putnam. The motion passed without opposition.

II. COMMITTEE REPORTS

A. FINANCE & OPERATIONS

- 1. April - July Balance Sheet**
- 2. Monthly Operating Statement**
- 3. Board Attorney Contract**

Ms. Putnam moved, which was seconded by Mr. Borrello, to accept the Finance Committee Report by Mr. Andressen. The motion passed without opposition.

B. LICENSING AND CONTINUING EDUCATION

- 1. CE Seminar Approval**
 - 1. C.E. Seminar Approval
 - 1. LCRA (9/10)

Mr. Borrello moved, which was seconded by Ms. Holmes, to accept the committee report by Ms. Magee. The motion passed without opposition.

C. COMPLIANCE AND DISCIPLINE

1. Complaints

> **Pending**

> **Dispositions**

Mr. Borrello moved, which was seconded by Ms. Putnam, to accept the committee report by Ms. Holmes. The motion passed without opposition.

III. DISCUSSION & ACTION

A. 2016 Legislation

Mr. Marcello reported that Act 518 passed.

B. Out of State CE credit for Ethics and Rules and Regulations

Ms. Magee discussed this matter in her report by the Licensing & Continuing Education Committee.

C. Inactive/Retirement Status

This matter is deferred to the Licensing & Continuing Education Committee for further review

IV. LICENSING

A. C. E. Request-Individual

1. Laura A. Dauterive, AudioScribe (4hrs.)
2. Melissa Evans, ESP Network (20hrs.)
3. Donna Baham, Arkansas Court Reporters Association-ACRA (10hrs)
4. Astra Thibodeaux, Case CATalyst (3hrs)
5. Alicia Wooley, ProCAT Winnerxp (6.5hrs)
6. Raynele Schule, ProCAT Winnerxp (6.5hrs)
7. Holly G. Giffin, Texas Court Reporters Association-TCRA (10hrs)

Ms. Magee moved, which was seconded by Ms. Dunn, to accept the above-referenced request. The motion passed without opposition.

B. Request Reinstatement

1. Cristy Ann Burnett, 2010
2. Brenda Taquino, 2015

This matter was deferred until next meeting due to no service.

C. Request Retirement Status

1. Carol C. Hetland, September 1, 2016
2. Lynda L. Progler, June 2, 2016

Mr. Borrello moved, which was seconded by Ms. Holmes, to accept the above-referenced request. The motion passed without opposition.

D. Request Reciprocity

1. Kimberly L. Gibney

Ms. Magee moved, which was seconded by Mr. Borrello, to accept the above-referenced request. The motion passed without opposition.

E. Discontinued CDR

1. Carol C. Hetland, September 1, 2016

Ms. Magee moved, which was seconded by Ms. Holmes, to accept the above-referenced request. The motion passed without opposition.

V. RULES AND RULE-MAKING

A. Update: Certification Rule published as Notice of Intent

Mr. Marcello advised that the Notice of Intent has been finalized.

B. Rule to Authorize CE credit for Pro Bono Transcripts

This matter was deferred.

VI. EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION: VERITEXT vs. BONIN et. al, (USDC-ED NO.16-13903)

Ms. Magee moved, which was seconded by Ms. Putnam, for the Board to go into Executive Session. The motion passed without opposition.

Upon conclusion of Executive Session and the Board reconvening in for public hearing, Ms, Putnam moved, which was second by Ms. Holmes, for each Board Member to be reimbursed up to \$2,500 for legal services. The motion passed without opposition.

VII. SCHEDULING OF NEXT BOARD MEETING

November 18, 2016

VIII. PUBLIC COMMENTS

None

VIII. ADJOURNMENT

Ms. Putnam moved, which was second by Mr. Borrello, to adjourn. The motion passed without opposition.

****** A VERBATIM TRANSCRIPT OF THE CSR BOARD MEETING IS ON FILE WITH THE CSR BOARD OFFICE.**